



Breakfast Club

Information for Parents/Carers and Children - Autumn 2022

Meridian Breakfast Club is a well-established and valued before school club open to all children from Reception to Year 6 who attend our school. This childcare provision offers a nurturing, fun environment where children can relax and play with other children and familiar staff.

Breakfast Club is provided directly by the school and is managed and supervised by school staff. All Meridian School policies and procedures apply to Breakfast Club and information specific to Breakfast Club is outlined below.

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| <p>Staffing: Breakfast Club Leader: Mark Kane Supervisor: Nealam Bulsara</p> | <p>Opening Times:</p> <ul style="list-style-type: none"> • Term time only. • Monday to Friday. • Open from 7.30am until the start of the school day. |
| <p>Cost:</p> <ul style="list-style-type: none"> • £5 per session • Payment must be paid half termly in advance. | <p>Direct Line: 07399009572</p> <p>Please use this number to contact Mark during Breakfast Club hours.</p> |
| <p>Bookings:</p> <ul style="list-style-type: none"> • We are currently only able to accept bookings for a whole half term. • You can book for between one and five days a week, every week for a minimum of a half term. • To make a booking, please complete the registration form and return it to the school office. <p>Changes to bookings: There is a 2 week notice period if you wish to cancel a long term booking. If you would like to change the days offered and agreed for your child, please email the school office on sao@meridian.greenwich.sch.uk who will advise if the change is possible.</p> | |
| <p>Payment:</p> <ul style="list-style-type: none"> • Payments should be made via our online payment system, ParentPay. Registration details can be obtained from the school office sao@meridian.greenwich.sch.uk • Workplace childcare vouchers can be used to pay for Breakfast Club. Please contact the school office to discuss this payment option. • We will only accept cash or cheque payments in exceptional circumstances. <ul style="list-style-type: none"> • Late Payments: Amounts owing for two weeks or more will result in the withdrawal of the Breakfast Club place. • Refunds: Unfortunately, we cannot give refunds for absence, including sickness or change of requirements for any bookings. All sessions booked will be charged whether your child attends or not. The only exception to this is where the school has organised a school trip which coincides with the club. | |

First Aid:

- During Breakfast Club, there is always at least one member of staff in school who is a First Aider.
- If your child becomes ill whilst in the care of the Breakfast Club, including if they show Covid-19 symptoms, you will be contacted and asked to collect your child straight away.
- Breakfast Club staff will have access to asthma pumps and emergency medicine such as EpiPens. As is the case during the school day, only prescribed medicine can be administered by staff.

Breakfast:

- For breakfast children can choose from a range of cereals or toast with spreads. Fruit juice is also available.
- All children should use the refillable water bottle they have in school. This should be labelled with their name and can be refilled in school.

Activities:

- Once they have eaten, children have the opportunity to take part in a range of indoor play activities including drawing, reading, puzzles and games in the bottom hall.

Start of the session - from 7.30am onwards:

Parents ring on the Breakfast/Play Club bell at the school entrance and wait for a member of the Breakfast Club staff to collect their child/ren from the main gate. Upon arrival, children are marked in the register.

If parents/carers have any queries about Breakfast Club, please contact Mark or Rhianna in the school office (sao@meridian.greenwich.sch.uk).